

**Village of Mackinaw City
Special Meeting
Planning Commission
November 12, 2009
Approved Minutes**

Members: Rob Most (Chairman), John Riemer, Bo Whipkey, Florence Tracy, Mary Clark,
Paul Allers, Rosada Mann, and Nancy Dean

Staff: Jeff Lawson (Village Manager)

Guests: Jonathan Eppley, Mary Ann Moore, Sandy Planisek, Dawn Edwards

SPECIAL MEETING	
1	Call to Order and Welcome
2	<p>Roll Call</p> <p>The meeting was called to order at 7:00 p.m. by Chairman Most. Roll call members present: R. Most, J. Riemer, B. Whipkey, F. Tracy, M. Clark, P. Allers, and N. Dean. Members Absent: R. Mann</p>
3	Pledge to Flag
4	<p>Approval of Minutes</p> <p>Motion Clark seconded Dean to accept the minutes of the meeting held on October 22, 2009, as presented. Most requested staff to verify the use of the word “seconded” versus the word “supported” when making a motion. Voice vote – all ayes. Absent – Mann. Motion carried.</p>
5	<p>Public Comment</p> <p>Dawn Edwards introduced herself as the Director the Mackinaw City Chamber of Commerce, owner of of the Econolodge at the Bridge, and member of the Economic Development Corporation (EDC). Ms. Edwards was participating in the open communication platform introduced by President Hingston. She emphasized how Planning Commission’s recommendations to Village Council affect the future development and maintaining businesses in town and the EDC would like to know the tools they can utilize when soliciting new business that would benefit from being in town. She also indicated that the EDC has discussed the guidelines for properties located throughout the Village and indicated that zoning may need to be adjusted to permit development.</p> <p>Most stated that the Planning Commission will review the many factors concerning district provisions when more information on the type of business is known. Staff provided an overview of discussions between the Northern Lakes Economic Alliance (NLEA), a regional economic development agency, and Village’s EDC. The NLEA has provided a study that provides a list of target areas, which also supports the study completed by Howard Kohn of the Cheasapeake Group for proposed expansion of business within the Village. Staff identified possible properties that could be considered for future land use as it relates to business development.</p>
6	NEW BUSINESS
6 a	<p>Open Meetings Act</p> <p>Chairman Most expressed his views and opinion of the Open Meetings Act with regard to a conversation he had with the Attorney General’s office. Council will consider holding a training session on the Open Meetings Act for new board members and current members within the Village. A training session was suggested due to the complexity of discussions, fine details, and interpretation of case law.</p>

	<p>Recess</p> <p>Most called for recess at 8:02 p.m. The meeting was resumed at 8:07 p.m.</p>
7	OLD BUSINESS
7 a	<p>Trail Committee Presentation</p> <p>Commissioners listened to a film by <i>Street Films</i> provided by Sandy Planisek concerning bike trails. Planisek provided a review of the committee's recommendation for the implementation of "Cross-town" loops, hubs, paving, placement of sharrow marks, signage, and the placement of additional bike racks in town. Planisek reviewed the committee's recommendation for a 5-6 year construction program beginning in 2010 based on the availability of funding. Planisek also reviewed proposed bicycle paths through the Village.</p>
7 b	<p>Update Wind Turbine Ordinance</p> <p>Riemer provided copies of the draft Wind Turbine Ordinance. Commissioners turned in their written comments to Riemer, comments were placed directly on the draft of WTG ordinance and provided at the meeting. Riemer suggested that domestic and residential power production be defined. Riemer will set up a committee meeting for further discussions.</p>
7 c	<p>Discussion of Boat Line Summer Parking</p> <p>This item was moved to a future meeting.</p>
7 d	<p>Update Master Plan</p> <p>This item was moved to a future meeting</p>
7 e	<p>ROW Notice to Adjacent Property Owners</p> <p>Motion Clark seconded Whipkey to recommend to the Village Council that property owners within 300' of a request for a right-of-way abandonment be notified prior to meeting for consideration. Voice vote – all ayes. Absent – Mann. Motion carried.</p>
8	<p>Commissioner Comments</p> <p>There were no comments presented.</p>
9	<p>Commissioner Calendar</p> <p>November 30, 2009 – Special Meeting December 10, 2009 – Special Meeting January 14, 2009 – Special Meeting</p>
10	<p>Motion Clark seconded Allers to adjourn at 9:25 p.m. Voice vote – all ayes. Mann – absent. Motion carried.</p>

Planning Commission Minutes respectfully submitted:

Rob Most, Chairman

Mary Clark, Secretary