

**Village of Mackinaw City
Special Meeting
Planning Commission
July 10, 2008
Approved Minutes**

Present: Rob Most (Chairman), Doc Taylor, Florence Tracy, Mary Clark,
Bo Whipke, Rosada Mann, and Nancy Dean
Absent: Jeff Hingston and Paul Allers
Staff: Jeff Lawson (Village Manager) and Leigh Ann Moscato (Staff Secretary)
Guests: Paul Gingrass, Joan Leal, Chris Shepler

	SPECIAL MEETING	Special Meeting
1	Call to order and welcome	Call to order
2	Meeting called to order at 7:04 p.m. by Chairman Most. Most welcomed Bo Whipke as a new Commissioner. Roll call - members present: D. Taylor, F. Tracy, M. Clark, R. Most , B. Whipke, R. Mann and N. Dean. Members absent: J. Hingston and P. Allers	Roll Call
3	Pledge to Flag was recited.	Pledge to Flag
4	Motion Taylor supported Dean to approve the minutes of the Regular Meeting held on June 26, 2008, as revised. Voice vote – all ayes; Absent Hingston and Allers. Motion carried.	Review and approval of minutes
5	There were no public comments presented.	Public Comment
6	Old Business	Old Business
6A	Staff summarized Chapter 4 and 8 of the <i>Michigan Planning Guidebook – May 2008</i> . The Master Plan process and elements were identified, establishment of zoning plans, community input and goals, objectives, land use, recreation, transportation, commercial and residential districts, legal background, capital improvements, etc.	Master Plan Process Review
6B	Staff summarized the proposed Action Plan based on goals and objectives. The Action Plan was developed from information obtained and compiled from a community survey and public input. <u>Implement Marketing Campaign:</u> The Council has reviewed and approved a marketing campaign for trails. Sandy Planisek is donating her expertise and time in the development of an informational brochure that will provide biking, hiking, snowmobiling, information and maps. There is no grant funding for this activity. <u>Trail Connectors:</u> Connect west side neighborhoods and parks via trail connectors in three phases: Phase 1: Improve Marest Street trail by placing gravel. 2009 Does not require grant funding. The project can be completed by the Village effectively with gravel and signs. Phase 2: Establish Cadotte Street Trail. 2011 Application for MDOT Enhancement Grant. The Village would request funding this trail in conjunction with the State’s regional trail development.	Mackinaw City Parks, Recreation and Greenways Plan-Action Plan Priorities

Phase 3: DNR West Rail Road Grade.
2012 Application for MDOT Enhancement and DNR grant funding.
The development of a trail by placing gravel from the Trailhead to the southwest Village limits.

Historic Village Park Improvements / Conkling Park Improvements:

Current funding availability for a picnic pavilion, parking and restrooms was discussed for the Historical Village under the MNRTF State program.

J. Leal advised the Board of the availability of cultural and historic grant funding of up to \$50,000 for both the Historic Village Park improvements and restrooms at Conkling Park.

It was the general consensus of the Board to complete the construction of restrooms at Conkling Park prior to the Historic Village Park improvements if funding for both projects could not be effectuated simultaneously.

Renovate North End of Recreation Center:

Currently a tribal grant has been awarded for a multi-use area for a meeting room and locker room on the north end of the building. The top fence of the outside rink is scheduled for removal this summer.

Campbell Park:

Coastal Zone Management grant funding is available of up to \$25,000. Two prior requests were denied due to many other awarded Coastal Zone grants awarded to the Village, i.e. historical markers, sidewalks at Alexander Henry Park, the Fort entrance, the observation deck and sidewalks at Conkling Park, etc.

Wind Turbine Viewing Park:

This would be a small project, which would include a cement slab, bench and signage.

Determine Dog Friendly Park:

Appropriate signage would be placed at the Marina. The Board requested that Staff obtain cost estimates for the placement of a self-contained kiosk, which would include a dispenser and receptacle.

Acquire Dry Dock Lake:

The proposed purchase for Dry dock lake has been included within the plans for the last 20 years since it is one of the Village's natural drainage basin areas. The property is under private ownership. The Village will approach the property owner again for future purchase.

Acquire Waterfront Property:

Purchase of waterfront property is ongoing. Endowment fund possibilities are being considered.

Install Signs at All Parks:

The Village has been improving signage to Village parks over the years. Signs will direct people to nearby restrooms. Staff will continue to look into way-finding grants.

	<p><u>Other Discussions:</u> Consider applying for Federal and State alternative energy resource grants.</p> <p>Possible construction of a boardwalk and lighting within the Marina Commercial district.</p> <p>Construct handicapped viewing area within Conkling Park.</p>	
7	No new business was presented.	New Business
8	<p>Mann inquired as to whether or not the Board could reconsider the vote on the MC zoning district now that there was full board. Due to the fact that the matter was reposted for general discussion, the matter can not be reconsidered since it was not posted for a vote reconsideration.</p> <p>Dean inquired on the Council’s decision on the Mellish “after the fact” fine. Staff has requested attorney guidance on the fine amount.</p> <p>Most commended the exemplary citizenship of Gary and Sandy Maxfield for their personal time and money invested in the purchase and maintenance of a bench at Campbell Park.</p> <p>Chair voting was addressed by Most.</p> <p>C. Shepler invited the Board to meet with him to discuss the financial aspects of running their ferry service.</p>	Commissioner Comments
9	The next Regular Meeting is scheduled for July 24, 2008 at 7:00 p.m. and the next Special Meeting is scheduled for August 14, 2008 at 7:00 p.m.	Commissioner Calendar
10	Motion Taylor supported Clark to adjourn at 9:03 p.m. Voice vote – all ayes; Absent Hingston and Allers. Motion carried.	Adjournment

Planning Commission Minutes respectfully submitted:

Rob Most, Chairman

Mary Clark, Secretary